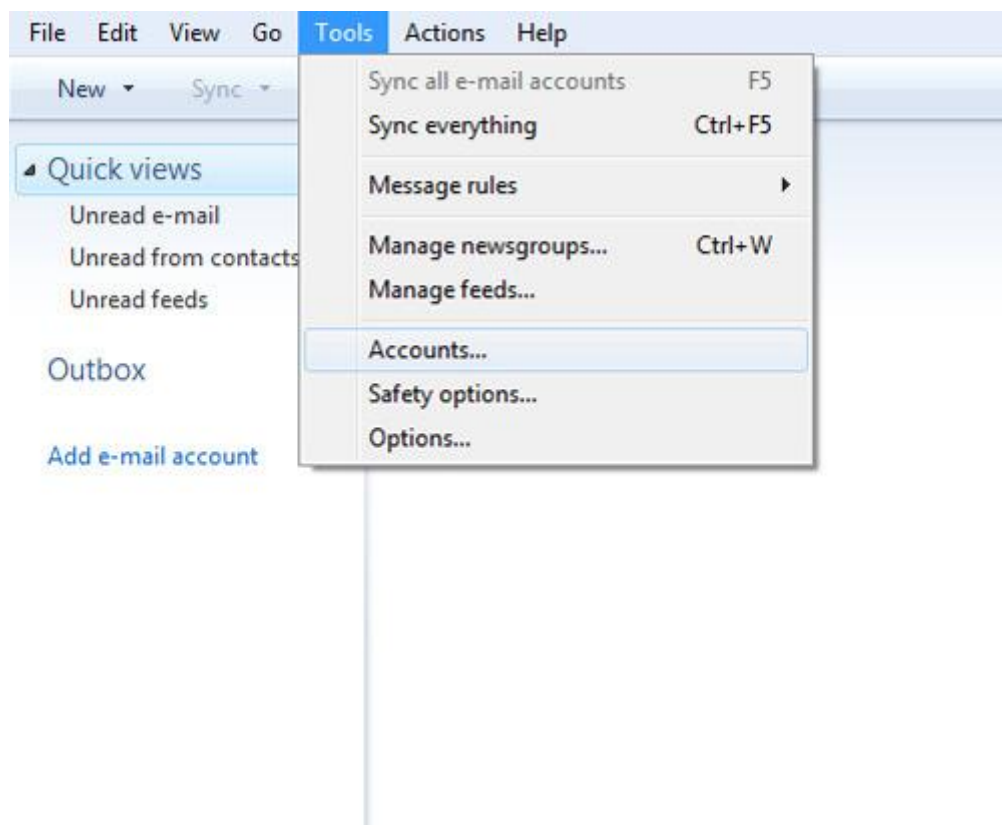


Setup your email account in Windows Live Mail

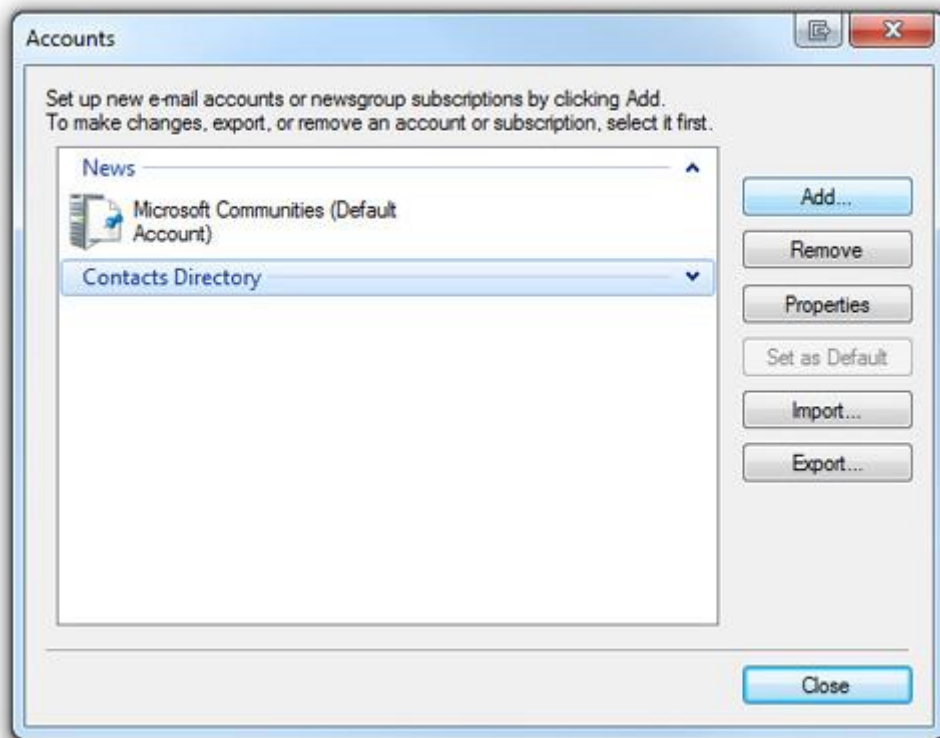


The following instructions describe in detail how to create and setup your email account when using Windows Live Mail. The instructions included here are easy to follow and can be used for setting up emails (mail servers) provided also by other web-hosting providers.

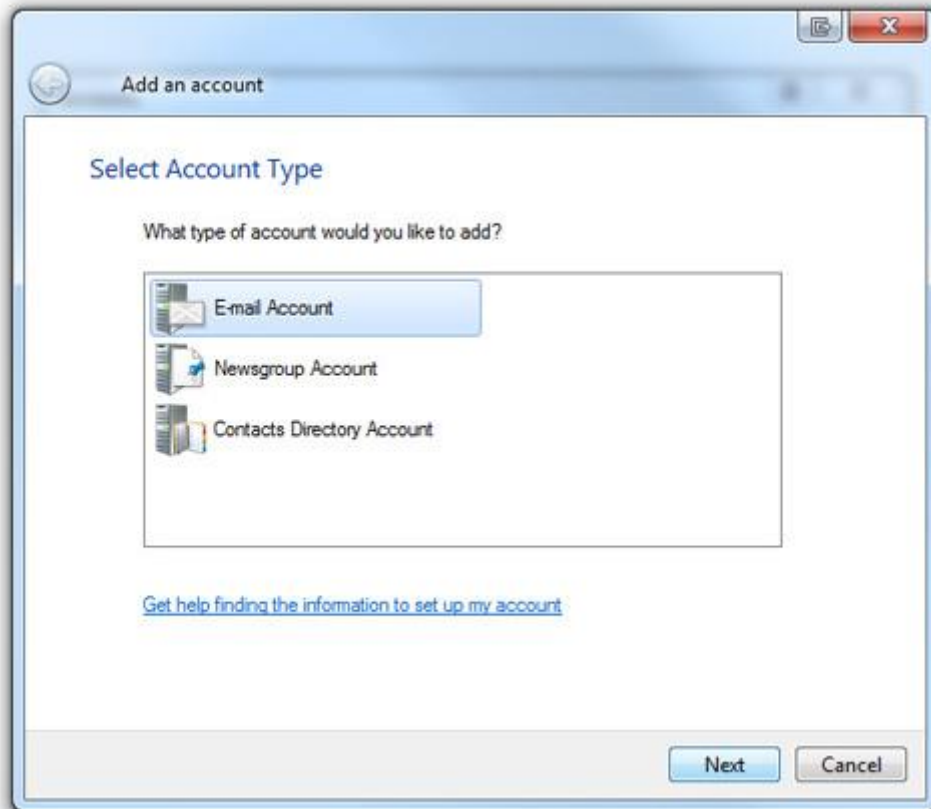
1. From **Start** choose **Windows Live Mail** (it is assumed that you have used this program before so as the Internet Connection Wizard is not initiated).
2. Then go to **Tools > Accounts**



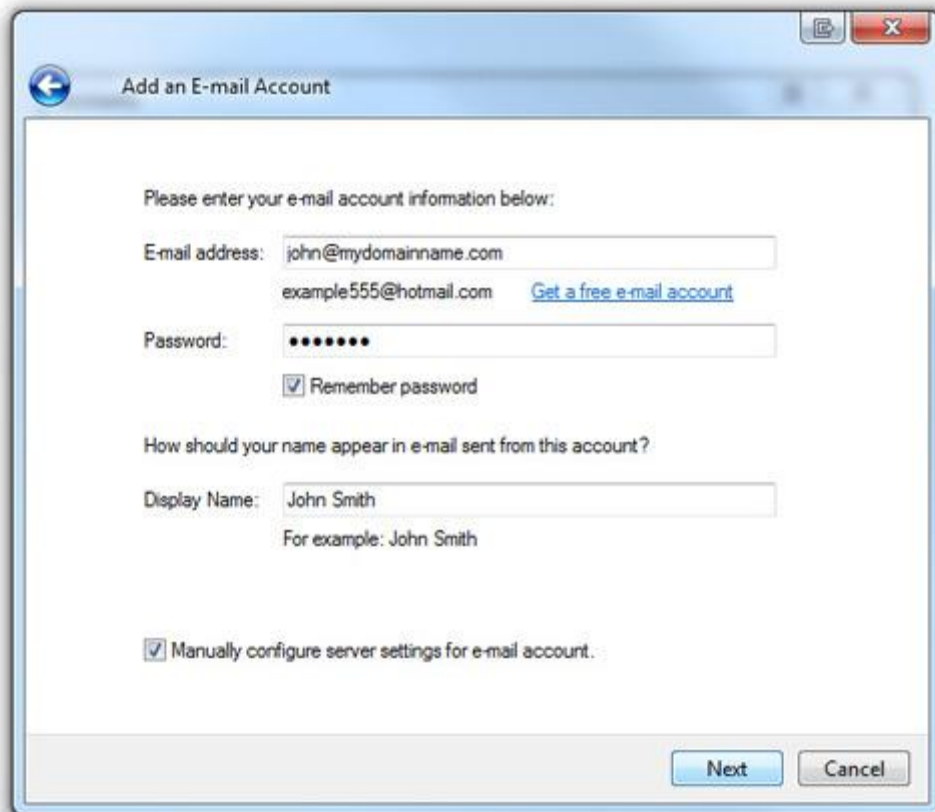
3. Click **Add** which is the first button on the right.



4. On the next window that appears **select** the check box at the bottom **Email Account** and then click **Next**.



- On the next window **Add Email Account**, in the **Email Address** field, enter your full
5. email address: **brian@wasmartsolutions.com.au** and enter your password: **bris*\$** in the **Password** field. In the **Display Name** field, enter a display name you want to display when you send emails from this account, and then click **Next**.



On the next window **Internet E-mail Settings** you are required to complete various fields related with your personal data, server and logon information:

- **Your Name: Brian**
Enter your name, your nick name, or your company's name depending on how you want to be displayed when you sent an email.
- **E-mail Address: brian@wasmartsolutions.com.au**
Enter your e-mail address (in the example we are creating an email account for an imaginary email: **user@yourdomain.com.au**).

6.

- **Account Type**
Should be **POP3** (this is the default option).
- **Incoming mail server**
Your incoming server is **mail.wasmartsolutions.com.au**

- **Outgoing mail server (SMTP)**
You must use the Outgoing Mail Server Name of your current Internet Server Provider (ISP). **For example: mail.iinet.net.au**

Where can I find my e-mail server information?

Incoming Server Information

My incoming mail server is a **POP3** server.

Incoming server: Port:

☐ This server requires a secure connection (SSL)

Log on using: **Clear text authentication**

Login ID (if different from e-mail address):

Outgoing Server Information

Outgoing server: Port:

☐ This server requires a secure connection (SSL)

☐ My outgoing server requires authentication

Next **Cancel**

7. At this stage you have completed your email setup. The process is completed when you click **Finish**.

